

If the Grievance Committee forwards your case to a formal hearing, the North Shore-Barrington Association of REALTORS® will not prosecute for you nor defend you. As Complainant, it is your responsibility to attend the Hearing and provide the necessary evidence and witnesses to support your claim.

If there is to be a formal hearing, all parties will be notified in writing of the date and time. Attorneys may be present (please notify us) and if witnesses are to be called, their names must be provided 10 days prior to the hearing. During the hearing both parties state their case and may ask questions of the other. The panel of five to seven may also ask questions. All discussion is to pertain to the specific articles addressed in the complaint. After all parties have presented their case the panel goes into executive session.

The panel can decide there is no violation of the specific articles. If the panel determines there has been a violation of one or more of the specified articles, they can fine the Respondent up to \$5,000 (which goes into the Board treasury), suspend, reprimand, expel, censure, or require that the Respondent take an ethics course.

The North Shore-Barrington Association of REALTORS® has adopted the Code of Ethics and Arbitration Manual of the National Association of REALTORS®. The procedures specify that the Board:

- (1) Cannot "try" a Board member as to any alleged violation of the state real estate license law or any other alleged violation of law.
- (2) Cannot suspend or terminate a license.
- (3) Cannot award money "damages".

If we do not hear from you in two weeks, we will assume that you do not wish to pursue this matter. If you should have any question regarding any of the above, please call me at 847-480-7177.

Sincerely,

North Shore-Barrington Association of REALTORS®

Terese (Terry) Penza, RCE, CAE
President & Chief Operating Office

